



Charging Policy

A charging policy is in place for all Darlington Safeguarding Partnership (DSP) training courses.

Any organisation or group that does not contribute to the DSP Budget will be charged when a member of staff attends a DSP training course.

A non-attendance charge will be levied in all cases where practitioners are absent on the training day without notification. Individuals who are booked to attend a course, and subsequently are unable to attend, must cancel their booking as soon as they become aware of this. A substitute can take their place but must be made known to the Darlington Safeguarding Partnership Business Support Officer joyce.bowler@darlington.gov.uk (01325) 406452.

The following table indicates the charges that apply depending which agency/organisation you work for. You will need to identify the charge relevant to you and indicate this on your booking form.

Attendance at Darlington Safeguarding Partnership organised training

	Charge (per person per day)
<p>NO charge for Darlington Safeguarding Partnership contributing member</p> <ul style="list-style-type: none"> • DBC Children’s Service Dept • CCG/CCDFT/TEWV/Public Health • Police • Probation • Darlington College • CAFCASS • Youth Offending Service • Early Years • Schools 	£0
<p>Staff from Local Charities or Small Voluntary Community Groups</p> <ul style="list-style-type: none"> • Third sector organisations, charities, voluntary organisations, community organisations, faith organisations 	£0
<p>Practitioners from other organisations</p> <ul style="list-style-type: none"> • All agencies that do not contribute to the DSP budget will be charged for attendance on training 	£50 per day £30 half day

The Darlington Safeguarding Partnership reserves the right to levy charges at a higher level for specific training purchased from specialist training organisations. Delegates will be informed of such rates within the course details forwarded to them.

Group discount

The Darlington Safeguarding Partnership is committed to the principle of inter-agency training. Requests for single agency training will be considered on an individual basis and will attract various fees depending on what course has been requested.

- Half day course with organisation's own venue and refreshment arrangements **£250** (25 people maximum)
- Full day course with organisation's own venue and refreshment arrangements **£500** (25 people maximum)

Booking and allocation of places

Attendance on a course must be supported by the delegate's Line Manager and must include manager's / supervisor's signature on the completed application form (available on website). This should be returned to the DSP.Training@darlington.gov.uk, 2nd floor, Town Hall, Darlington.

Places are allocated to ensure a diverse group of practitioners attend each course and formal confirmation is sent out (where possible via email) two weeks prior to the course date. (Delegates are advised to make a note of the date of the course they have applied for in their calendar/diaries to ensure they are available to attend the course).

Contact details:

To book training:

Email: DSP.Training@darlington.gov.uk

Tel: 01325 406452

Darlington Safeguarding Partnership Multi-Agency Trainer Chris Ashford

Email: chris.ashford@darlington.gov.uk

Tel: 01325 406453

Darlington Safeguarding Partnership Business Manager Amanda Hugill

Email: amanda.hugill@darlington.gov.uk

Tel: 01325 406450

Darlington Safeguarding Partnership Business Support Officer Joyce Bowler

Email: joyce.bowler@darlington.gov.uk

Tel: 01325 406452