

# VIRTUAL TRAINING PROGRAMME

1 January 2021 - 31 May 2021





This Virtual 2021 Training Programme (1<sup>st</sup> Edition) covers virtual training sessions via Microsoft Teams from January 2021 to May 2021.

Darlington Safeguarding Partnership (DSP) has moved many safeguarding training sessions to an online or virtual basis as a result of the pandemic, and this will be monitored throughout 2021 in accordance with government guidelines.

The Partnership is committed to a culture of learning and although it is too early to say how COVID-19 will ultimately affect the way in which we deliver training, what it has taught us is the need to be flexible and ever-changing to help keep delegates and employees safe. We continue to develop the training offer to ensure those working with children, young people or adults with needs for care and support have the necessary skills to recognise abuse and neglect and be confident in knowing how to report concerns.

We continue to be grateful for your patience, understanding and support, and welcome any comments and/or feedback as we move into another phase of these unprecedented times.

We will keep you up to date with any changes going forward and the Darlington Safeguarding Partnership's website will be updated with new information; https://darlington-safeguarding-partnership.co.uk/



January	
7	Level 1 Safeguarding Children - Awareness
8	Level 1 Safeguarding Adults
11	Level 3 Designated Safeguarding Leads (Education Sector only)
14	Level 2 Safeguarding Children – Managing Concerns/ Conference and core groups
19	Level 2 Safeguarding Adults – Managing the Concern
21	Level 3 Child Exploitation (Sexual & Criminal)
27	Designated Safeguarding Leads (Refresher)
29	Level 3 Cumulative Harm
February	
2	Level 3 Multi Agency Working to Safeguard Disabled Children
4	Level 3 Domestic Abuse Awareness
9	Level 1 Safeguarding Children - Awareness
11	Level 1 Safeguarding Adults
11	Early Help Assessment Workshop 1
22	Level 2 Safeguarding Children – Managing Concerns/ Conference and core groups
24	Level 2 Safeguarding Adults – Managing the Concern
25	Early Help Assessment Workshop 2 (change of date from 18 February)
March	
3	Level 3 Cumulative Harm
8	Level 1 Safeguarding Children - Awareness
10	Level 1 Safeguarding Adults
16	Level 3 Designated Safeguarding Leads
22	Level 3 Child Exploitation (Sexual & Criminal)
April	
7	Level 1 Safeguarding Children - Awareness
8	Level 1 Safeguarding Adults
13	Level 2 Safeguarding Children – Managing Concerns/ Conference and core groups
15	Level 2 Safeguarding Adults – Managing the Concern
20	Designated Safeguarding Leads (Refresher)
26	Level 3 Multi Agency Working to Safeguard Disabled Children
29	Level 3 Domestic Abuse Awareness
30	Level 3 Childhood Sexual Abuse & Dealing with Disclosure
May	
6	Early Help Assessment Workshop 1
7	Level 3 Designated Safeguarding Leads (Education Sector only)
11	Level 1 Safeguarding Children – Awareness
13	Early Help Assessment Workshop 2
14	Level 1 Safeguarding Adults
19	Level 3 Child Exploitation (Sexual & Criminal)
24	Level 2 Safeguarding Children – Managing Concerns/ Conference and core groups
26	Level 2 Safeguarding Adults – Managing the Concern

# BOOK YOUR SESSION

# **Training Guide**

Level	Training	Page
		Number
Level 1	Safeguarding Children Awareness	5
	Early Help Assessment Training Workshop 1	6
	Early Help Assessment Training Workshop 2	7
	Safeguarding Adults	8
Level 2	Safeguarding Children – Managing Concerns/Conference and core groups	9
	Safeguarding Adults – Managing the Concern	10
Level 3	Neglect – NSPCC Graded Care Profile 2	11
	Domestic Abuse Awareness	12
	Child Exploitation (Sexual & Criminal)	13
	Multi-Agency Working to Safeguard Disabled Children	14
	Internet Safety, digital literacy, building digital resistance and resilience	15
	Designated Safeguarding Lead Role in Education	16
	Childhood Sexual Abuse & Dealing with Disclosure	17
	Managing Allegations (ON HOLD)	18
	Safeguarding Adults – Formal Enquiries/Investigation Training (ON HOLD)	19
	MAPPA	20
	Multi-Agency Risk Assessment Conference (MARAC)	21
	Neglect/Review Practitioner Workshop	22
	Cumulative Harm	23
	e-Learning Modules	24
	Charging Policy	25-27



Level 1 Safeguarding Children Awareness		
Duration:	Target Audience:	Delivered by:
2 hours	For staff whose work brings them into contact with children and families	Safeguarding Partnership's Trainer
		To book a place please contact: DSP.Training@darlington.gov.uk
Places	Date and Time of courses:	
Available:		
	Thursday 7 January	09h30 - 11h30
Maximum of 15	Tuesday 9 February	09h30 - 11h30
	Monday 8 March	09h30 - 11h30
	Wednesday 7 April	09h30 - 11h30
	Tuesday 11 May	14h00 – 16h00
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.	

- To introduce the subject of safeguarding children/child protection and its importance for us all.
- To explore values and attitudes in relation to child abuse.
- To provide information on how to recognise signs and indicators of child abuse.
- To be clear on what actions to take if you have concerns about a child's welfare.

# **Learning Outcomes:**

Participants will have a better understanding of:

- What is meant by 'safeguarding and promoting the welfare of children', and the different ways in which children and young people can be harmed.
- The statutory duty to safeguard and promote the welfare of children.
- Darlington Safeguarding Partnership and its remit.
- Darlington Safeguarding Partnership's Child Protection Procedures.
- The necessity of sharing information and accurate recording within the context of safeguarding and promoting the welfare of children.
- The boundaries of personal competence and responsibility, when to involve others and where to seek advice and support.
- When to consult with a manager/designated person.

Early Help Assessment Training Workshop 1: Introduction to Early Help Assessment		
Duration:	Target Audience:	Delivered by:
2 hours	This course is intended for all practitioners who work with children, young people and their families.  This course can form part of an induction programme for new starters. It is also intended for all practitioners who want to improve their knowledge and continue their professional development.	Early Help Co-ordinator  To book a place please contact:  DSP.Training@darlington.gov.uk
Places Available:	Date and Time of courses:	
/tvanasio.	Thursday 11 February	14h00 – 16h00
Maximum of 15	Thursday 6 May	14h00 – 16h00
		soft Teams invite with log-in details irse material, prior to the training

This course will enable you to:

- To develop a solution focussed approach to completing an Early Help Assessment.
- To gain the skills and confidence needed to complete robust and evidencebased assessments.
- To gain an overview of practical support and advice in relation to Early Help Assessment.
- To be clear on the role of consent.
- To understand Information sharing and your duties in relation to Data Protection.

# **Learning Outcomes:**

Upon successful completion of this training course, you will understand how the Early Help Assessment Framework can be used to support families to bring about change.

Early Help Assessment Training Workshop 2: Early Help Assessment – Lead Practitioner			
Duration:	Target Audience:	Delivered by:	
2 hours	This course is intended for nominated children's workforce practitioners, i.e. all staff who work with children, young people and their families who are likely to take on the role of Lead Professional.  This course can be included in an induction programme for new starters, it is also intended for all people who want to improve their knowledge and continue their professional development.	Early Help Co-ordinator  To book a place please contact:  DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:		
	Thursday 25 February	14h00 – 16h00	
Maximum of 15	Thursday 13 May	14h00 – 16h00	
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

- To understand the roles, skills and responsibilities of the Lead Professional
- To understand the purpose and responsibilities of the Team around the Family and its members
- To ensure practitioners are confident to undertake their roles and to challenge when appropriate.
- Have an awareness of the step-up/step-down process form Children's specialist services.

- To understand the roles, skills and responsibilities of the Lead Professional.
- To understand the purpose and responsibilities of the Team around the Family and its members.
- To ensure practitioners are confident to undertake their roles and to challenge when appropriate.
- Have an awareness of the step-up/step-down process form Children's specialist services.

Level 1 Safeguarding Adults Awareness		
Duration:	Target Audience:	Delivered by:
2 hours	For staff whose work brings them into contact with Adults who are/or maybe eligible for	Safeguarding Partnership's Trainer
	services or are vulnerable or at risk of abuse	To book a place please contact: DSP.Training@darlington.gov.uk
	Date and Time of courses:	
Places		
Available:	Friday 8 January	14h00 – 16h00
	Thursday 11 February	14h00 – 16h00
Maximum of 15	Wednesday 10 March	14h00 – 16h00
	Thursday 8 April	09h30 - 11h30
	Friday 14 May	09h30 - 11h30
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.	

- To increase understanding of abuse and how and where it occurs.
- To enable participants to identify signs and symptoms of abuse.
- To provide an understanding of participants' role as a person identifying concerns and how to report a concern.
- To raise an awareness of adults at risk and Safeguarding Adult's issues.

- Be alert to the signs and symptoms of abuse.
- Have an understanding about who can be an 'adult at risk'.
- Be able to identify the different categories of abuse.
- Recognise the roles and responsibilities of the person with concerns and their importance within the referral process.
- Discuss and demonstrate raised awareness of Safeguarding Adult's issues.

Level 2 Safeguarding Children – Managing concerns/		
	Conference and core	groups
Duration:	Target Audience:	Delivered by:
2 hours	All applicants must have already attended Level 1 training. For those staff who work regularly winchildren and families who have considerable professional and organisational responsibility for safeguarding and promoting	Safeguarding Partnership's Trainer  To book a place please contact:  DSP.Training@darlington.gov.uk
	children's welfare and be able to	
	act on welfare concerns and be able to contribute appropriately for safeguarding processes.	or
Places Available:	Date and Time of courses:	
Maximum of 15	Thursday 14 January Monday 22 February	09h30 - 11h30 14h00 - 16h00
	Tuesday 13 April	09h30 – 11h30
	Monday 24 May	14h00 – 16h00
		oft Teams invite with log-in details and aterial, prior to the training session.

- To demonstrate an understanding of the role of the Safeguarding Lead/Manager
- Identify the categories of abuse, indicators of abuse and the threshold for taking action
- Effectively utilise the Continuum of Need level indicators tool
- Demonstrate an understanding of effective working together
- Describe the child protection process in Darlington
- Demonstrate an understanding of the Child Protection process and Core Groups

#### **Learning Outcomes**

For participants to:

- Be able to communicate effectively and develop working relationships with other practitioners and professionals, children and families to safeguard and promote the welfare of children.
- Understand the role of other practitioners and agencies in supporting and advising families and safeguarding and promoting the welfare of children.
- Have a sound understanding of the principles and processes for effective collaboration and be able to forge and sustain relationships with other practitioners and families to safeguard and promote the welfare of children.
- Understand boundaries of personal competence and responsibility, know when to involve others and where to get advice and support.
- Know what to do when there is insufficient response from other organisations and agencies, while maintaining a focus on safeguarding children.
- Have confidence to challenge constructively others' practice, where appropriate.
- Develop ability to write evidence based and outcome focused reports.

Level 2 Safeguarding Adults – Managing the Concern		
Target Audience: All applicants must have already	Delivered by:	
attended Level 1 training.	Safeguarding Partnership's Trainer	
For those staff who have considerable professional and organisational responsibility for safeguarding Adults at risk of abuse.	To book a place please contact: DSP.Training@darlington.gov.uk	
Date and Time of courses:		
	14h00 – 16h00 09h30 – 11h30 14h00 – 16h00 09h30 – 11h30 ft Teams invite with log-in details and aterial, prior to the training session.	
	Target Audience: All applicants must have already attended Level 1 training.  For those staff who have considerable professional and organisational responsibility for safeguarding Adults at risk of abuse.  Date and Time of courses:  Tuesday 19 January Wednesday 24 February Thursday 15 April Wednesday 26 May  Candidates will be sent a Microso	

- Demonstrate what action to take if an allegation of abuse is identified
- Identify what to consider when deciding whether to progress to a Safeguarding Referral
- Confidently utilise and implement the risk support tool
- Discuss and demonstrate knowledge of supporting the adult at risk and staff
- Identify parallel processes that may be implemented
- Explore and identify solutions/ways to keep the adult at risk safe and prevent further abuse

#### **Learning Outcomes:**

#### For participants to:

- Demonstrate what action to take if an allegation of abuse is identified.
- Identify what to consider when deciding whether to progress to a Safeguarding Referral.
- Confidently utilise and implement the risk support tool.
- Discuss and demonstrate knowledge of supporting the adult at risk and staff.
- Identify parallel processes that may be implemented.
- Explore and identify solutions/ways to keep the adult at risk safe and prevent further abuse.

Neglect – NSPCC Graded Care Profile 2 (Level 3)		
Duration:	Target Audience:	Delivered by:
2 hours	Any practitioner working with children and families in Darlingto	Safeguarding Partnerships Trainer/Workforce Development
	Please note: This session is not arranged through DSP.training@darlington.gov.uk	To book a place please contact; workforce.trainingbookings @darlington.gov.uk
Places Available:	Date and Time of courses:	
/ trainable:	Tuesday 2 March	13h30 - 15h30
8	Thursday 6 May	11h00 – 13h00
	Wednesday 7 July	13h30 – 15h30

# **Aims & Objectives / Learning Outcomes**

The NSPCC Graded Care Profile (GCP) is designed to help practitioners spot when a child is at risk of neglect and get the right help to families earlier. The GCP2 is a practical tool which supports practitioners in measuring the quality of care delivered to an individual child from an individual carer or carers over a short window of time and is designed to give a representative overview of the current level of care. The grades are based on observations and good quality evidence gathered during this window. All practitioners using the GCP2 will attend & pass a licensed training programme.

Domestic Abuse Awareness (Level 3)		
Duration:	Target Audience:	Delivered by:
2 hours	For those staff who have responsibility for undertaking child and adult protection enquiries and who work with complex cases e.g. professionals from Children's social care, adult social care, the Police, Health and Education. Training at this level is for staff who hold professional or organisational authority and a substantial degree of personal responsibility and autonomy to act on child and adult welfare concerns.	Safeguarding Partnership's Trainer  To book a place please contact: DSP.Training@darlington.gov.uk
Places Available:	Date and Time of courses:	
	Thursday 4 February	09h30 - 11h30
	Friday 30 April	09h30 - 11h30
		oft Teams invite with log-in details rse material, prior to the training

- The impact of domestic abuse on victims
- The reasons behind domestic abuse
- The impact on children and vulnerable adults
- Diversity issues in domestic abuse
- Good practise in working with domestic abuse

# **Learning Outcomes:**

For participants to have a better understanding of:

- Effective intervention and protecting children and adults.
- Professional roles/ responsibilities.
- Working together.
- The risk elements for children and adults.

Child Exploitation (Sexual & Criminal) (Level 3)			
Duration:	Target Audience:	Delivered by:	
2 hours	For those staff who have particular responsibility for undertaking child protection enquiries and who work with complex cases e.g. professionals from Children's Social Care, The Police, Healt and Education. Training at this level is for staff who hold professional or organisational authority and a substantial degree of personal responsibility and autonomy to act on child welfare concerns.	S	
Places Available:	Date and Time of courses		
	Thursday 21 January	09h30 - 11h30	
Maximum of 15	Monday 22 March	14h00 – 16h00	
	Wednesday 19 May	14h00 – 16h00	
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

- Increased knowledge about different forms of exploitation, including criminal and sexual exploitation.
- Explore how children become coerced and drawn into criminal/sexual exploitation.
- Identify risk factors and grooming process of child exploitation.
- Understand multi-agency practical solutions to safeguard children who are exploited.

Multi-Agency Working to Safeguard Disabled Children (Level 3)			
Duration:	Target Audience:	Delivered by:	
2 hours	The course is for all those practitioners and managers who regularly work with children and families and who have professional responsibility for safeguarding and promoting the welfare of children.  The completion of this training will support practitioners to evidence their continual professional development.	Safeguarding Partnership's Multi-Agency Trainer  To book a place please contact:  DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:		
Available.	Tuesday 2 February	09h30 - 11h30	
Maximum of 15	Monday 26 April	14h00 – 16h00	
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

 To ensure staff recognise the increased vulnerability of children with disabilities and Special Educational Needs (SEND) and understand how to take forward any safeguarding concerns.

#### **Learning Outcomes:**

Participants will be able to;

- Understand the specific areas of children with disabilities and children with Special Educational Needs (SEND);
- Understand how attitudes and assumptions about disability and special educational needs held by professionals can act as barriers to the safeguarding system;
- Understand the need for robust links between safeguarding professionals and those working with children and their families;
- Recognise their own feelings in relation to children with SEND and their families.

# Internet Safety, digital literacy, building digital resistance and resilience (Level 3)

#### **Duration:**

# **Target Audience:**

Aimed at professionals working with children and young people who access the internet and use modern technology

#### **Delivered by:**

Digital and Media Youth Worker

To book a place please contact;

workforce.trainingbookings @darlington.gov.uk

#### Date and Time of courses:

Dates TBA by Workforce Development

# **Aims and Objectives:**

The session will provide key up to date information on trends, data and social media. Suggestions of how to best manage and activities, signposting and resources for safe use and discussion within your work.

Designated Safeguarding Lead Role in Education (Level 3)				
Duration:	Target Audience:		Delivered by:	
2 hours	Designated Safeguarding Leads or deputies in Education		Safeguarding Partnership's Trainer/DBC Education Safeguarding Officer  To book a place please contact: DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:			
	Monday 11 January	ary 13h00 – 15h00		
Maximum of 15	Wednesday 27 January	1;	3h00 - 15h00 (Refresher)	
	Tuesday 16 March	09h30 - 11h30		
	Tuesday 20 April	09	09h30 - 11h30 (Refresher)	
	Friday 7 May	09	9h30 – 11h30	
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.			

- The aim of the course is to enhance the skills of experienced designated safeguarding leads in Education and increase awareness of and the response to current issues relevant to their role.
- The training course will provide the required information and resources to enable designated safeguarding leads to deliver Safeguarding Partnership endorsed Level 1 training within their schools.

Childhood Sexual Abuse & Dealing with Disclosure (Level 3)			
Duration:	Target Audience:	Delivered by:	
2 hours	All those working with children and young people.	Rape & Sexual Abuse Counselling Centre  To book a place please contact: DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:		
Available:	Friday 30 April	09h30 - 11h30	
Maximum of 15	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

- What is Child Abuse
- What is CSA
- Define sexual abuse
- Myths
- The Impact and effects of CSA

# **Learning Outcomes:**

By the end of the course participants will:

- Understand the definition of child sexual abuse.
- Have a deeper understanding of the prevalence of child sexual abuse and its effects on survivors.
- Be able to support survivors with increased confidence when dealing with disclosure.
- Have increased knowledge of what survivors might need from workers in a supportive role.

Managing Allegations Training			
Duration:	Target Audience:	Delivered by:	
	Anyone who works with children and young people, including those who work in a voluntary capacity	Local Authority Designated Officer (LADO)  To book a place please contact: DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:  THIS TRAINING IS ON HOLD UNTIL FURTHER NOTICE  Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

- To ensure individuals are aware of what to do if they have concerns regarding staff, carers and volunteers.
- To give clear advice on appropriate and safe behaviours for adults working with children and young people.

- Safer recruitment
- Obtain an understanding of the LADO procedures
- Recognising and responding to an allegation
- Knowledge of a range of actions and outcomes relating to allegations

Safeguarding Adults Formal Enquiries/Investigation Training (Level 3)			
Duration:	Target Audience:	Delivered by:	
	For staff who are responsible for carrying out formal enquiries in Darlington as defined by the Care Act 2014.  Note: The course will not be applicable to police investigators/crime investigation	Safeguarding Partnerships Trainer/Safeguarding Practice Officer  To book a place please contact: DSP.Training@darlington.gov.uk	
Places Available:	Date and Time of courses:		
Available.	THIS TRAINING IS ON HOLD UNTIL FURTHER NOTICE		
	Candidates will be sent a Microsoft Teams invite with log-in details and confirmation email with course material, prior to the training session.		

- Describe the Safeguarding Adults process
- Demonstrate when it is appropriate to conduct a 'Formal Enquiry'
- Describe the 'formal enquiry' process
- Demonstrate effective questioning styles
- Confidently utilise and complete the 'Investigation report'

# **Learning Outcomes:**

By the end of the course participants will be able to:

- Describe the Safeguarding Adults process.
- Demonstrate when it is appropriate to conduct a 'Formal Enquiry'.
- Describe the 'formal enquiry' process.
- Demonstrate effective questioning styles.
- Confidently utilise and complete the 'Investigation report'.

MAPPA Briefing – Awareness Raising Session			
Duration:	Target Audience:	e-Learning:	
Online course	All agencies in Darlington who work with, or support individuals who have the potential to cause serious harm to others. This covers a wide range of agencies including Police, Prison, Probation Services, Health, Children and Adult Social Care Services, Education, Housing and Youth Offending Teams.	MAPPA e-learning programme is available to access via this link:  https://www.mappa-elearning.co.uk	

You will need to register by selecting 'create an account' then create your own username and password.

Both username and password are unique to you. So as long as they fit the requirements (as indicated), you should not have a problem creating an account.

#### **Aims and Objectives:**

- To provide a general introduction to the principles, purpose and procedures of MAPPA.
- To raise understanding and awareness of lessons learned from MAPPA Serious Case Review.
- An introduction to MAPPA management of offenders with complex care and criminogenic needs.

- Be able to demonstrate an understanding of the definitions of harm.
- Understand the purpose and function of MAPPA.
- Gain an understanding of the language and terminology of MAPPA.
- Understand the referral process and feel confident in referring people into the MAPPA process.
- Be aware of their roles and responsibilities in relation to safeguarding and the MAPPA process.
- Raise awareness and understanding of the role and need for MAPPA Serious Case Review.
- Increase awareness of MAPPA management.

Multi-Agency Risk Assessment Conference (MARAC)				
	(Level 3)			
Duration:	Target Audience: The course is for all those practitioners and managers who regularly work with	Delivered by: Durham Police  Please note this course is		
	children and families and who have professional responsibility for safeguarding.	facilitated by Durham Constabulary MARAC coordinator at Durham Police HQ.		
Places Available:	Date and Time of courses	:		
	Dates to be confirmed by;			
Subject to availability	Durham Police HQ Aykley Heads Durham DH1 5TT			

MARAC provides a consistent approach to risk assessment which identifies those victims of domestic abuse who are most at risk of serious harm. The process also enables effective information sharing, thus identifying risk that may not have been previously identified by the initial responding agency.

The course will provide an introduction to and increased awareness of the MARAC process in Durham and Darlington.

Neglect/Review Practitioner Workshop (Level 3)			
Duration:	Target Audience:	Delivered by:	
	Aimed at all professionals and volunteers working with Adults and Children.		
Places Available:	Date and Time of courses:		
Available.	This training course has now ended and is replaced by Cumulative Harm (see next page)		

- To provide delegates with the learning from reviews conducted in Darlington
- Reflect on the local Neglect multi-agency audit 2018
- Identify practice guidance in respect of Neglect for Children and Self Neglect
- Identify support tools and practice guidance around issues of Child Neglect and Self Neglect

Cumulative Harm (Level 3)			
Duration:	Target Audience:		Delivered by:
2 hours	Aimed at all professionals and volunteers working with childre	n.	Safeguarding Partnership's Trainer.
			To book a place please contact: DSP.Training@darlington.gov.uk
Places Available:	Date and Time of courses:		
Maximum of 15	Friday 29 January	09h	n30 – 11h30
	Wednesday 3 March	09h	n30 – 11h30
			Feams invite with log-in details and brial, prior to the training session.

# **Learning Outcomes:**

Participants will be able to;

- Demonstrate an understanding of cumulative harm.
- Describe the barriers to the identification and interventions for cumulative harm.
- Describe the possible indicators of cumulative harm.
- Explore the tools available to support decision making.



# **eLearning Modules**

These **free** eLearning packages are now available and should be used for staff development and training purposes, to further support and enhance the Multi-Agency Safeguarding Programme.

To access our eLearning Modules, or find out further information to any of these modules, please visit; <a href="https://darlington-safeguarding-partnership.co.uk/">https://darlington-safeguarding-partnership.co.uk/</a>

- PREVENT Strategy eLearning
- Level 1 Child Safeguarding Awareness Workbook
- Level 1 Adults Safeguarding Alerter Workbook
- PACE (Parents against Child Sexual Exploitation) 'Keep them Safe' CSE Training Resource
- Local Approach to Tackling Child Sexual Exploitation Multi-Agency
- Awareness of Forced Marriage
- Female Genital Mutilation
- Understanding Young Minds
- The Mental Capacity Act (MCA) for 16 and 17-year olds
- MAPPA eLearning

# **Multi-agency Training Charging Policy**

#### Introduction

The Safeguarding Partnerships<sup>1</sup> in Darlington aspire to have excellent safeguarding practice across all professionals (employed or voluntary) who work with children, young people, adults at risk and their families.

To provide the breadth of safeguarding training that is necessary which is informed through the annual training needs analysis, delegate feedback and through the findings of the training annual report, we do have to apply some charges.

Please ensure that you are aware of our attendance and cancellation charges below prior to booking on our courses.

#### Booking on a course and allocation of places

Prior to booking on a Darlington Safeguarding Partnership's course, all employees and volunteers must ensure they have sought approval from their Line Manager.

Places are allocated on first come, first serve basis. However, there may be occasions when we have to limited agency attendance to ensure full multi-agency engagement. This is to ensure a diverse group of individuals/professionals attend and participate in each course.

Formal confirmation is sent (via email) within 3 working days and joining instructions/course overviews are sent 7-14 days prior to the course date. If you book this course for a colleague/team member, please ensure you pass on the dates and joining instructions/course overviews to the named delegate ahead of the training date.

(Delegates are advised to make a note of the date of the course they have applied for in their calendar/diaries as soon as they receive confirmation, to ensure they are available to attend the course).

To book a place please contact DSP.Training@darlington.gov.uk

#### **Charging arrangements**

Organisations who contribute financially to Darlington Safeguarding Partnership (DSP)<sup>1</sup>

Organisations who contribute<sup>2</sup> financially to the DSP do not get charged for training unless they book a place and do not attend without prior cancellation.

#### Organisations who do not contribute financially to DSP

For all other organisations or groups that do not contribute financially to DSP are charged for each member of staff who attends<sup>3</sup> a DSP training course.

25

<sup>&</sup>lt;sup>1</sup> Darlington Safeguarding Children Board (DSCB) and Darlington Safeguarding Adults Board (DSAPB) became Darlington Safeguarding Partnership (DSP) on 1 July 2019.

<sup>&</sup>lt;sup>2</sup> A list of contributing members is held by the Partnership's business unit

<sup>&</sup>lt;sup>3</sup> There is also a fee if the person does not attend the course they booked onto and did not cancel their place.

#### Registered Charities and Voluntary Community Groups

There are no charges for registered charities or Voluntary Community groups within the Borough of Darlington. Unless they book a place and do not attend without prior cancellation.

#### Fees4

The fees are £30 per half-day session and £50 per full day session for each delegate. (Invoice details will be required in advance of the training session). *Virtual Training carries a flat rate charge of £30 per person, per session.* 

#### Bespoke training requests

The Partnership is committed to the principle of multi-agency training, as this provides very rich training to learn and share experience from each agency's perspective. However, it is acknowledged this is not always possible. Subject to availability, training can be delivered in-setting free of charge, to those who contribute to the Partnerships or registered charities.

The following charges will apply to organisations who do not contribute to the Partnerships and for bespoke training requests;

- Half day course with organisation's own venue and refreshment arrangements £250 (25 people maximum)
- Full day course with organisation's own venue and refreshment arrangements £500 (25 people maximum)

To request training within your setting or to request bespoke training, contact the Multi-agency trainer; **Email:** <a href="mailto:chris.ashford@darlington.gov.uk">chris.ashford@darlington.gov.uk</a> or <a href="mailto:DSP.Training@darlington.gov.uk">DSP.Training@darlington.gov.uk</a> **Telephone:** 01325 406453 or 01325 406452.

#### Non-attendance/Cancellation Fees

Candidate is unable to attend – Business Unit has been notified	No charge
10 working days or more prior to the course date.	
Candidate is unable to attend – Business Unit has been notified	No charge
10 working days or more prior to the course date, and a	
replacement/other member of staff will attend in their place	
Candidate is unable to attend due to sickness and Business	No charge
Unit has been informed and a replacement/other member of	
staff will attend in their place.	
Candidate is unable to attend – Business Unit has been	Place Charged
informed after joining instructions have been sent out and a	
replacement/other member of staff cannot attend in their place.	
Candidate is unable to attend due to sickness and Business	Place Charged
Unit has been informed after joining instructions have been sent	
out and a replacement/other member of staff cannot attend in	
their place.	
Candidate is unable to attend – Business Unit has not been	Place Charge +
informed (e.g. does not attend on course date).	£20 Admin
	Charge
Candidate is unable to attend due to sickness and Business	Place Charge +
Unit has not been informed (e.g. does not attend on course	£20 Admin
date).	Charge

<sup>&</sup>lt;sup>4</sup> The Partnership reserves the right to levy charges at a higher level for specific training purchased from specialist training organisations as appropriate.

26

#### **Dispute charges**

All requests must be made in writing to <a href="mailto:DSP.Training@darlington.gov.uk">DSP.Training@darlington.gov.uk</a> clearly stating the reasons of the dispute. This will be reviewed by the Multi-Agency Trainer and the Safeguarding Partnership's Business Manager within 5 working days of email receipt.

# Safeguarding is Everyone's Responsibility